

Committee: Digital Services Sub Committee	Date: 20 March 2020
Subject: Annual Review of the Digital Services Sub Committee's Terms of Reference	Public
Report of: Town Clerk	For Decision
Report author: Rofikul Islam, Town Clerk's Department	

Summary

As part of the post-implementation review of the changes made to the governance arrangements in 2011, it was agreed that all committees should review their terms of reference annually. This enables any proposed changes to be considered in time for the reappointment of Committees by the Court of Common Council.

It is not proposed to make any amendments to the Digital Services Sub Committee's terms of reference. The terms of reference of the Digital Services Sub Committee are attached as an appendix to this report for your consideration.

Recommendation

It is recommended that the Sub-committee:

- Subject to any comments, approves the terms of reference of the Digital Services Sub Committee as set out in appendix 1.

Appendices

- Appendix 1 – Digital Services Sub Committee Terms of Reference

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